

Accountable to:

Council Commissioner

Appointment:

Appointed annually by the Council Commissioner.

The DCC Training shall not serve more than three (3) years consecutively.

Time required:

10 to 15 hours per month (on average); potential of 2 - 3 weekends per year.

Scope of Position:

The mandate of the DCC Training is to ensure that:

- All volunteers in the Council are appropriately trained
- Sufficient opportunity is provided for volunteers to complete mandatory and optional training
- There is a viable Trainer development and succession plan for the Training Team

Specific Duties:

- Actively participate as a member of the Council Leadership Team
- Serve as Manager of the Council Training Team:
 - Develop an appropriate resourcing strategy (human & financial) to ensure that training opportunities in the Council meet volunteer training needs
 - Manage the development and provision of high quality training opportunities for all volunteers
 - Ensure that training opportunities adhere to Scouts Canada's Volunteer Development principles and follow defined training standards
 - Ensure that member training records are accurate and maintained.
 - Ensure that Training Team volunteers are appropriately recognized for their contributions
- Actively promote all volunteer training offered by Scouts Canada
- Communicate on a regular and timely basis with the Council Commissioner and other Council stakeholders; report all progress and difficulties encountered
- Actively participate as a member of the National Training Network:
 - Share best practices and challenges related to training implementation
 - Identify and prioritize opportunities for change
 - Champion and implement Scouts Canada training programs and processes at the Council level

Qualifications:

- Demonstrated leadership, management, motivation, and decision making skills
- Demonstrated commitment to customer-oriented service delivery
- Effective interpersonal skills and an ability to motivate others
- General knowledge of Scouts Canada's volunteer development and training principles
- Knowledge of current training approaches and methods
- Upbeat and positive attitude that will encourage a climate favorable for growth and retention

- General knowledge of Scouts Canada's core youth programs and Mission
- Demonstrated commitment to social inclusiveness
- Knowledge of volunteer demographics and the challenges facing Scouts Canada's volunteers
- Completed Wood Badge Part II for one or more program sections
- Commit to undertake further personal development related to the role of Deputy Council Commissioner within one year
- Registered as a member of Scouts Canada in good standing